



Dear Valued Customer,

With growing global & local concerns around COVID-19 (“coronavirus”), we wanted to provide you with an update on our response to the issues at hand and our new temporary protocol.

During this time we ask that you **call ahead** to arrange for us to deliver your products OR call ahead for us to gather it for you and arrange for a scheduled pick up time that suits best. We will be monitoring our main office phone line and messages, if you are unable to get a hold of someone please call our cell phones listed below.

The health, safety and well-being of our employees and customers is Reesor Seed & Grain’s top priority and we are following the recommendations of Canadian public health authorities at this important time.

We want to assure our customers that we are taking all appropriate measures to ensure safe practice, and that we are making plans to ensure they stay that way.

Our front doors will be locked and we ask that you enter through the large roll up door to the right of the main office entrance (Please call the office line if you don’t see anyone). There will be a sign out front explaining our procedures we are following and how we are making a conscious effort to keep physical distancing with in the office and warehouse.

Delivery drivers have been advised and will be following recommended safety precautions by limiting direct contact with customer for the safety of both parties. Invoices and delivery receipts will be sent electronically, prior to delivery we ask the customer to provide a preferred/accessible email address, once the product is delivered we ask that customer to sign an electronic copy of the delivery receipt sent via email (DocuSign) and send the email back to us or Reply “ Received as Documented”.

We are asking customers to please provide your preferred email(s) for correspondence as we move to provide online communications, such as; invoicing, delivery receipts, & payments where possible.

If you have specific measures of your own that you would like us to follow, please send us an email with those detailed measures to: ken.reesor@plantpioneer.com
Please don't hesitate to give any of us a call on our cell phones listed below.

We appreciate your understanding and cooperation.

Sincerely,
The Folks at Reesor Seed & Grain

RSG Office 905-640-1583
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